

IN OFFICE PROCEDURE POLICY

I understand my scheduling fee is completely refundable minus a \$500 if our office is **notified at least 2 weeks before the procedure date**. An in-office procedure fee of 20% down is required to book any procedure. Remaining balance will be due at patient pre-op appointment before your procedure. **Less than 2 weeks' notice of a cancellation will result in you forfeiting your procedure fee.**

EXAMPLES OF IN OFFICE PROCEDURES: Morpheus8, Facetite, Mole Removals, Erbium, CO2 Laser, Lip Lift, Earlobe Repair, etc.

Patient Initials: _____

Packages bought through our office are good for **1 calendar** year from the date of purchase. **Packages are non-refundable after 12 months if unused.** Packages are **non-transferable to another patient's account and may not be used for other services.** A patient scheduling fee of 20% is still required to book package services. The 20% fee will be forfeited in the case of patient no shows or cancellation with less than 24 hours' notice.

EXAMPLES OF PACKAGES: PRP Treatments, Laser Packages, Chemical Peels, Microneedling Packages, Dermalinfusion Packages, IPL Packages, CoolSculpting, Body Devices, or Any Event Specials.

Patient Initials: _____

Printed Name of Patient: _____ **Date:** _____

Signature of Patient: _____

Witness Signature: _____ **Date:** _____